

## ▶ What Must School Do To Keep Everybody Safe

▶ The school's responsibility to safeguard and promote the welfare of children is of paramount importance as safer children make more successful learners. A child should be able to go to school and feel safe so that they can achieve their very best.

- Anybody who works or volunteers at any of the Mayfield Sites will be checked by the Police (DBS) to make sure they are safe to work with children and then trained to identify child abuse and what to do if they are concerned.
- Each site has a Designated Safeguarding Lead (DSL) who has had extra training to know what to do when a concern is brought to them. In the absence of the DSL a Deputy DSL will be available on each site.
- We will always listen to you and work closely with you if we are concerned about your child but, sometimes, we may not be able to discuss our concern. The school has a safeguarding policy which tells you more about this and when we must speak to the police or children's services. Please ask us about how you can see a copy of this policy.
- We will help your child to learn about keeping themselves safe. Lessons can include healthy eating, anti-bullying, e-safety, road safety, healthy relationships, drug and alcohol awareness. As part of these lessons your child will be told what to do if they are worried or concerned about their safety.
- School staff are here to listen and offer advice and support. School and/or Children's Services are able to help children and their families where there are concerns that mean additional support might be needed.
- All schools have a duty to refer serious concerns to Children's Services. If someone at our school sees an unusual or unexplained injury or mark, if your child has said something worrying to us or perhaps someone has reported something your child has said, or if their behaviour is particularly out of the ordinary, we are required to make a referral. Often, we are not allowed to discuss these referrals until further investigations have been made. This only happens in extreme circumstances when children might be at risk of significant harm. Every school is required to help Children's Services with their assessments but must not conduct any investigations themselves. This can only be done by social workers and/or police officers.



**Please follow this advice to keep both our pupils and yourself safe.**



## ▶ A guide to Safeguarding at Mayfield School

### ▶ INTRODUCTION

**Mayfield School is made up of 3 separate sites; the School in Torquay, Mayfield College at Ocombe and the Mayfield Chestnut in Brixham.**

**We are very proud to belong to our school and believe it is a caring, safe, supportive and fun place to be that has children at the heart of everything it does.**

**We are fully committed to safeguarding our pupils through policy and practices that are clearly designed to protect them from harm.**

**This leaflet will help you understand how we keep your children safe by telling you:**

- **How children can be harmed**
- **What we must do to keep your child safe from harm**
- **What you must do as a parent to help your child be safe and enjoy school**



**MAYFIELD SCHOOL**

Phone: 01803 328375

E-mail: [admin@mayfieldtorbay.org](mailto:admin@mayfieldtorbay.org)

[Mayfield School Torbay](#)

Mayfield School  
Moor Lane  
Torquay, Devon  
TQ2 8NH

# Designated Safeguarding Leads (DSLs)



**Stuart Heron**  
Mayfield School



**Rachel Hawthorne**  
Mayfield College



**Sandra Wright**  
Mayfield Chestnut

Each site has a Designated Safeguarding Lead and all staff receive regular training in the signs of abuse and the procedures to follow when they are concerned about a child. Please do not hesitate to ask for further information if you require it.

## Child Protection

▶ This is an extremely important subject in which all staff are regularly trained. Our priority is to work with you but there may be times when we have to involve other people.

Everybody has a responsibility to keep all children under the age of 18 safe.

Harm is identified in four ways:

▶ **PHYSICAL** This is when a child is deliberately hurt or injured.

▶ **EMOTIONAL** This is when a child is made to feel frightened, worthless or unloved. This can be in the form of shouting, using threats, being laughed at or not receiving any interaction. It can also be when a child is witness to violence within their environment.

▶ **SEXUAL** This is when a child is influenced or forced to take part in a sexual activity.

This can be physical or non physical, e.g. being made to look at inappropriate images.

▶ **NEGLECT** This is the persistent failure to meet a child's basic physical and/or psychological needs, e.g. inadequate food, clothing and shelter; or failing to protect a child from physical/emotional harm or danger; or the failure to ensure access to appropriate medical care or treatment.



## What Must Parents/Carers Do To Keep Safe

- ▶ Parents are the most important people to keep their children safe. You should always,
- Feel confident to raise concerns about your child.
  - Talk to school if you need help or support.
  - Read the school policies about safety issues.
  - Let the school know if you have any court orders relating to the safety of your child .
  - Let the school know if there is a change in your circumstances such as a house move, a new contact number, a change of name, a change of parental responsibility.
  - Let the school office know if your child is going to be absent and the reasons why.
  - Please visit our school website or ask us about how you can see a copy of our policies to read and understand.

## Safeguarding Issues

**Attendance**—Your child's attendance is monitored daily and significant absences are always followed up.

**Bullying** —The school takes all cases of bullying very seriously and will work with children and families to try and resolve any problems.

**Health and Safety**—Everyone at Mayfield has a responsibility to keep adults and children working in a safe environment. The school has a clear health and safety policy which everyone must follow. The school have fully trained first aiders to deal with any accidents in school.

**E-safety**—The school recognises that technology plays an important role in our children's lives and is committed to safeguarding children in the virtual world. To support parents, the school has e-safety information to help keep your children safe both in school and at home.

**Complaints**—If you have any complaints about how the school is working with you or your child please feel confident to speak to us. The Head Teacher will always be happy to speak to you to resolve any difficulties. It is better to speak to us as soon as you have a concern so that it does not become a bigger issue. If you do not feel the matter has been resolved, you can raise your concerns with the governing body.



**MAYFIELD SCHOOL**

Phone: 01803 328375

E-mail: [admin@mayfieldtorbay.org](mailto:admin@mayfieldtorbay.org)